The Deputy Director

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Washington, D. C. 20505

NOTE FOR: Deputy Director for Administration

SUBJECT: Guidance to Contracting Officers

Jack:

As a result of our review for the DCI, I learned that the attached notice to Logistics procurement and contracting personnel does not apply Agencywide. Please develop the guidance contained therein into a Headquarters Notice soonest and ultimately into our Headquarters Regulations.

I think we need to discuss in EAG how best to make sure procurement policy is uniform Agencywide.

E. H. Knoche

cc: Comptroller

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